

CAPE Meeting Minutes for September 27, 2021

Prepared by Katy Clark

Zoom meeting commenced at 7:08p with Janice Troy, Katy Clark, Theresa Grogan, James Goodrich, Andrew Baizen and Melanie Martin in attendance.

Janice reported that she hadn't checked CAPE's PO box in quite a while and that we are overdue in paying the annual fee of \$216. She said that most of the mail in the box is junk mail and asked how members felt about doing away with the PO box altogether as a cost saving measure. She proposed that CAPE ask if it can have snail mail sent to the School District office at the Rodman. Membership agreed. Melanie has the 2nd key and will hand it over to Janice when/if we close the PO box.

Janice proposed another big cost-saving measure. She said that her husband looked at our taxes and said that they appeared simple enough and that he would volunteer to take care of them going forward. CAPE had been paying an outside accountant \$675 annually. Members thought that was a great idea and thanked him for stepping up.

Janice said that CAPE has been approached by several local businesses and corporations who are interested in donating to the schools. Point32Health, the new merged Tufts and Harvard Pilgrim Health Care companies, which is moving into the former Reebok property on Royal St., and William Raveis Real Estate. Acting Superintendent Derek Folan has suggested that CAPE do a presentation before the Canton Association of Business and Industry (CABI) to pitch our work and seek corporate support. Janice will look for student help to put together a video and Katy offered to go with her to present to CABI.

Janice made a plea for new CAPE volunteers and proposed that we table at Parent/Teacher conferences at the various schools. Andrew will look in to making postcards with a QR code on it to help educate people about CAPE.

SPELLING BEE – Janice asked if anyone knows of anyone who is willing to take on running the Spelling Bee? No one had any suggestions. Janice said that she'll go through the list of parents of past BEE contestants to see if a name pops up. She'll also try to reserve a date in late March at the CHS auditorium. Hopefully COVID will subside and a chairperson will emerge to make a Spelling Bee possible this school year.

HONOR THY TEACHER – Theresa said that she's going to order new acknowledgement cards with the updated CAPE logo on it. HTT this past spring brought in \$1,936.21. That compares with \$2,792.72 from the year before.

FINANCIALS – James reported that CAPE has \$12,297 in its account, with two checks yet to be distributed from the 2019/20 grant cycle (\$200 to the Galvin to Mr. Spillane to purchase a banner and \$1,861 to the Galvin for their "Home Base" room). The teacher who applied for the grant has moved to a different school. CAPE members agreed to allow another teacher to take over the grant award as long as the money goes towards its intended purpose.

Final Thoughts: In-person events are still up in the air. Janice reported that the CAPTs are up and running with money to spend. The overall theme, however, is there aren't enough volunteers to help out and that it's hard to plan when we don't know what we're planning for because of COVID restrictions and concerns.

The meeting concluded at 7:43p